

**Business Continuity Commitment**  
**March 20, 2020**

Our office will be closed to the public effective 5:00 pm today and for the foreseeable future.

Despite this inconvenience, we are committed to maintaining prompt, quality customer service throughout the pandemic. Staff are available to clients and customers using email and telephone. Please see the staff email directory below.

Staff will continue processing requisitions weekly, with authorizations being provided on Fridays.

If your need is urgent, you may contact Terry Hayes, Executive Director, at 207-689-5484.

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